

HEALTHCARE ADMINISTRATION

HCA-2000 Healthcare Systems and Informatics (4 semester hours)

This course is intended to help the student explore and understand the health care system in the U.S. and to provide an overview of how health care administration decisions are made. This course will provide a broad, fundamental overview of the health care industry. Informatics will also be explored to teach students how to make informed decisions about the delivery of health care.

HCA-2400 Principles of Long-Term Care Health Administrator (4 semester hours)

This course prepares students to examine the principles, methods, and dynamics used in long-term healthcare. Students will learn the day-to-day responsibilities of long-term care administration by exploring major and key departments within the field. Students will learn about the art of communication, execution, and coordination with essential administration entities at various levels. Students will also learn about the multifaceted areas related to long-term care administration's impact on the organization. Students will have exposure to real-world scenarios and be provided with innovative and accurate education about what is currently occurring in long-term care facilities to better prepare future leaders.

HCA-2500 Electronic Health Records Specialist Certification (2 semester hours)

Students will learn how to audit patient medical records for compliance, abstract clinical information, perform basic coding, and process the release of information (ROI) and insurance information. Students must pass the National Healthcare Association examination to earn certification. Additional lab fee.

HCA-3100 Healthcare Policy and Law (4 semester hours)

This course will explore the various laws and policies that regulate healthcare in the United States. Students will examine both public and private programs for financing the delivery of healthcare in the United States. This course will also examine the role of physicians, hospitals, and long-term care facilities in policy, the law, and decision making. Finally, students will learn the factors that influence successful policy and law implementation as it relates to the healthcare industry.

HCA-4000 Research Methods and Biostatistics (4 semester hours)

Students will learn various research methods used in the healthcare industry. Special emphasis will be placed on learning science laboratory practices and conducting research. Students will also learn statistical methods as they relate to health science, including statistical analysis, technical writing, data presentation, and use of computer statistical packages (SPSS).

HCA-4100 Managing and Leading Healthcare Organizations (4 semester hours)

This course prepares students to effectively manage and lead healthcare organizations (HCOs) and its employees. Students will learn the theory and application of total quality improvement. Students will also learn project management and information management as it relates to HCOs. Finally, students will learn how to use innovation and entrepreneurship to influence overall performance of HCOs.

Additional fee required

HCA-4940 Healthcare Administration Internship (4 semester hours)

The healthcare administration internship is a culminating experience that allows students to apply knowledge and skills attained during their academic training through the completion of extensive work within a healthcare organization (HCO). Focus will be spent on learning the systems, processes, and policies that govern the organization. A special focus will also be on building professional behaviors and attributes necessary in their chosen field. Students must pass a certified criminal background/sex offender check, TB Test, and Drug Test (Cost incurred by student). Additional site-specific requirements may also apply.

Prerequisite(s): HLS-4100.

Grading Type: Credit/No Credit